



CODE OF CONDUCT

PURPOSE

At WCI we strive to create and maintain a respectful and inclusive work environment. We want our staff and persons served to feel accepted and supported. Our staff and the persons served by WCI are diverse and have equally diverse needs. We actively work to create a work culture that embraces the differences and needs of our staff and persons served. Therefore, we expect every staff member of WCI to consistently demonstrate behaviors that create a perception with our persons served and our community that we appreciate individual differences and treat others with the highest degree of respect. This Code of Conduct is meant to clarify the professional behaviors staff members are expected to demonstrate.

The following are examples of behaviors that staff members are expected to demonstrate:

- Cooperation
- Following company policies and procedures
- Sharing information with others
- Demonstrating respect for individual differences
- Offering solutions and ideas
- Assisting others in work-related matters
- Carefully use WCI's equipment and property
- When disagreements occur, they will be handled respectfully
- Being accountable for our own actions
- Positive attitude

Please note the list above is not exhaustive. If you have a question about appropriate behavior, please discuss it with your manager or the Executive Director.